

Loxton Lutheran School

CARPARK AND COLLECTION OF CHILDREN POLICY

IMPORTANT NOTES

- The following procedures have been developed in the interest of child/adult safety.
- Please make grandparents, day care facilities and anyone else who drives your child to or from school aware of these rules.
- Please take time to explain the rules to your child.

SPEED LIMIT

- Speed limit within school grounds is **5KPH**.

STAFF PARKING

- Entrance to Staff Parking area located off Luther Road opposite Pfitzner Crescent.
- Staff Parking to the right of main entrance under fixed shade.
- Exit near the Administration Block.
- Traffic flow through Staff Parking area is **ONE WAY** and to the **RIGHT ONLY**.

PARENT/VISITOR PARKING

- Entrance to Parent/Visitor Parking area located off Luther Road opposite Pfitzner Crescent.
- Parent/Visitor Parking to the left of main entrance only.
- Exit onto Luther Road near Council dam.
- Traffic flow through Parent/Visitor Parking area is **ONE WAY** and to the **LEFT ONLY**.
- 10 minute short-term parking is available through Staff Car Park opposite the bus slip lane.

STRICTLY 10 MINUTE PARKING ONLY IN DESIGNATED AREA.

DISABLED PARKING

- Disabled Parking is located in front of Administration Building.
- Entry via Staff Parking Area.

ARRIVAL OF CHILDREN IN THE MORNING

BUSES

Government Bus Zone: located on Luther Road in front of Staff Park Area.

- Children travelling on Government Buses to alight from bus and follow zebra crossing to Administration Block.

Loxton Lutheran School Bus Zone: located under fixed shading next to morning drop off zone.

- Children travelling on Loxton Lutheran School buses to alight from bus under fixed shading and enter school through The Gallery.

CARS

One Way Morning Drop-off Zone: entrance located adjacent to Crocker Court off Luther Road.

- Student drop-off point is available for parent convenience.
- Drive through gates open between 8:30am and 9:30am.
- Vehicles are to pull in to the left hand side of drive through.
- Children are to alight from vehicle promptly and enter school through Junior Primary playground gates.

- **STRICTLY NO PARKING ALLOWED IN DRIVE THROUGH LANES.**
- Parking is available in Parent/Visitor Car Park.

BIKES

- Cyclists are to use the designated bike area located next to the junior primary playground.

CAR PARK ZEBRA CROSSINGS

- A Zebra Crossing has been provided centrally to the car park for child and adult safety.
- ALL children and adults are to cross the car park on marked zebra crossings **ONLY**.
- **DO NOT** walk through car parks – please use pathways provided **ONLY**.

DEPARTURE OF CHILDREN IN THE AFTERNOON

BUSES

Government Bus

- Children travelling on Government Buses are to wait quietly in line at the end of the Administration Block.
- When bus arrives, the teacher on duty will call the bus roll. Children to move forward and board the bus using the zebra crossing provided.

Loxton Lutheran School Buses

- Children travelling on Loxton Lutheran School buses are to wait quietly in line under verandah at the entrance to The Gallery.
- The teacher on duty will call the bus roll. Children to move forward and board the bus.

CARS

- Car children to wait quietly in a group under the trees beside the basketball courts.
- In the interest of child safety, **ALL** children travelling in private vehicles are to be collected by parent/carers **INSIDE** the basketball courts.
- Teachers have been asked not to allow children to leave until their driver comes to collect them.
- We insist on the above, as we do not want children crossing the car park without an adult.
- When drivers have collected children, they are then responsible for child safety.
- **PLEASE** inform others collecting your child from school of our policy and ensure they are familiar with the requirements.

BIKES

- Cyclists **MUST** walk bikes through school grounds at all times and abide by car park rules.

PICK UP – PLEASE BE PROMPT

AREA: Tree line next to Basketball Courts

YEARS R – 7 STUDENTS ARE PERMITTED TO WAIT ONLY IN THE DESIGNATED SAFETY AREA AFTER SCHOOL.

Pick up area will close at 3:30pm.

Children not picked up by this time will be taken to and supervised in the front office.

PLEASE NOTE:

Early Learning Centre children are to be dropped off and picked up **DIRECTLY** to and from the Centre by parents or an authorised adult.

Early Learning Centre children travelling by bus **must** be accompanied by a staff member to and from the bus.

Adopted by LLS School Council on: 26/09/11

This policy will be reviewed in: 2015