

Loxton Lutheran School

CARPARK AND COLLECTION OF CHILDREN POLICY

IMPORTANT NOTES

- The following procedures have been developed in the interest of child/adult safety.
- Please make grandparents, day care facilities and anyone else who drives your child to or from school aware of these rules.
- Please take time to explain the rules to your child.

SPEED LIMIT

- Speed limit within school grounds is **5KPH**.

STAFF PARKING

- Entrance to Staff Parking area located off Luther Road opposite Pfitzner Crescent.
- Staff Parking to the right of main entrance under fixed shade.
- Exit near the Administration Block.
- Traffic flow through Staff Parking area is **ONE WAY** and to the **RIGHT ONLY**.

PARENT/VISITOR PARKING

- Entrance to Parent/Visitor Parking area located off Luther Road opposite Pfitzner Crescent.
- Parent/Visitor Parking to the left of main entrance only.
- Exit onto Luther Road near Council dam.
- Traffic flow through Parent/Visitor Parking area is **ONE WAY** and to the **LEFT ONLY**.
- 10 minute short-term parking is available through Staff Car Park opposite the bus slip lane.

STRICTLY 10 MINUTE PARKING ONLY IN DESIGNATED AREA.

DISABLED PARKING

- Disabled Parking is located in front of Administration Building.
- Entry via Staff Parking Area.

ARRIVAL OF CHILDREN IN THE MORNING

BUSES

Government Bus Zone: located on Luther Road in front of Staff Park Area.

- Children travelling on Government Buses to alight from bus and follow zebra crossing to Administration Block.

Loxton Lutheran School Bus Zone: located under fixed shading next to morning drop off zone.

- Children travelling on Loxton Lutheran School buses to alight from bus under fixed shading and enter school through The Gallery.

CARS

One Way Morning Drop-off Zone: entrance located adjacent to Crocker Court off Luther Road.

- Student drop-off point is available for parent convenience.
- Drive through gates open between 8:30am and 9:30am.
- Vehicles are to pull in to the left hand side of drive through.
- Children are to alight from vehicle promptly and enter school through Junior Primary playground gates.
- **STRICTLY NO PARKING ALLOWED IN DRIVE THROUGH LANES.**
- Parking is available in Parent/Visitor Car Park.

BIKES

- Cyclists are to use the designated bike area located at the rear of the School house, entering and exiting school grounds via the school house driveway.

CAR PARK ZEBRA CROSSINGS

- A Zebra Crossing has been provided centrally to the car park for child and adult safety.
- ALL children and adults are to cross the car park on marked zebra crossings ONLY.
- **DO NOT** walk through car parks – please use pathways provided **ONLY**.

DEPARTURE OF CHILDREN IN THE AFTERNOON

BUSES

Government Bus

- Children travelling on Government Buses are to wait quietly in line at the end of the Administration Block.
- When bus arrives, the teacher on duty will call the bus roll. Children to move forward and board the bus using the zebra crossing provided.

Loxton Lutheran School Buses

- Children travelling on Loxton Lutheran School buses are to wait quietly in line under verandah at the entrance to The Gallery.
- The teacher on duty will call the bus roll. Children to move forward and board the bus.

CARS

- Car children to wait quietly in a group under the trees beside the basketball courts.
- In the interest of child safety, **ALL** children travelling in private vehicles are to be collected by parent/carers **INSIDE** the basketball courts.
- Teachers have been asked not to allow children to leave until their driver comes to collect them. (This is non negotiable as we do not want children crossing the car park without an adult.)
- When drivers have collected children, they are then responsible for child safety.
- **PLEASE** inform others collecting your child(ren) from school of our policy and ensure they are familiar with the requirements.

BIKES

- Cyclists **MUST** walk bikes through school grounds at all times and abide by car park rules.

PICK UP – PLEASE BE PROMPT

AREA: Tree line next to Basketball Courts

**YEARS R – 7 STUDENTS ARE PERMITTED TO WAIT ONLY IN
THE DESIGNATED SAFETY AREA AFTER SCHOOL.**

Pick up area will close at 3:30pm.

**Children not picked up by this time will be taken to and supervised in the front
office.**

PLEASE NOTE:

Early Learning Centre children are to be dropped off and picked up **DIRECTLY** to and from the Centre by parents or an authorised adult.

Early Learning Centre children travelling by bus **must** be accompanied by a staff member to and from the bus.

Ratified by LLS School Council on: 25 / 8 / 2015

This policy will be reviewed in: 2018

